



2026
NEW MEXICO
OUT-OF-SCHOOL
TIME NETWORK
CONFERENCE

MARCH 3, 2026

BROUGHT TO YOU BY
NMOST
New Mexico Out-of-School Time
NETWORK

What is Spring into Summer?

In its 16th year, Spring into Summer will bring together youth development workers, childcare providers, educators, decision makers, and others interested in ensuring positive youth development opportunities and outcomes through out-of-school time programs. This conference is designed to inspire and connect those working with children, youth, and families. Attendees will leave with innovative strategies that will lead to quality out-of-school-time programs.

In March, Spring into Summer will be a fun and educational experience. Taking place at the Embassy Suites Hotel, the agenda will feature speakers who specialize in expanding after-school access, building partnerships, summer learning, youth voice, engaging older youth, curriculum development, culturally responsive practices, community engagement, and more.

Who will attend?

Spring into Summer is for youth development workers, childcare providers, educators, decision makers across the state of NM including: Abiquiu, Albuquerque, Alcalde, Bernalillo, Chama, Espanola, Farmington, Hatch, Hobbs, Kirtland, Las Cruces, Los Alamos, Los Ranchos, Lovington, Moriarty, Rio Rancho, Ruidoso, Sandia Park, Santa Ana Pueblo, Santa Fe, Shiprock, Taos, Tierra Amarilla, Truth or Consequences and Veguita.

For more information about NMOST, please visit <http://www.nmost.org>.



Sponsorship & Exhibitor Opportunities

Conference Sponsor: There is a minimal \$150 registration fee to attend this year's Spring into Summer Conference. Monetary donations help cover the conference's overall costs and increase your company's visibility and recognition. We are unable to use the restricted funding we receive to pay for food, so to keep this a low-fee conference that every OST professional can attend, regardless of ability to pay, we rely on the generosity of sponsors to support these professionals.

Sponsorship opportunities are very limited. Secure your spot today! Complete the Sponsorship Agreement on page 4. The deadline to purchase your sponsorship is January 30th. For additional questions, please email us at Corrina@mgr-events.com.

Benefits	Investor	Partner	Exhibitor
	\$3,000+	\$2,000+	\$500
3 – 5-minute speaking opportunity during one general session	Included		
Banner displayed in the general session room	Included		
Logo on the NMOST website	Included		
Materials included in attendee bags or on chairs	Included	Included	
Logo in Conference Program	Included	Included	
Exhibit a tabletop with two chairs	Included	Included	Included
Recognition on Conference Signage	Included	Included	Included

Commercial Exhibitor Information

For \$500, commercial exhibitors receive one 6' draped table and two chairs. Exhibit hours are on Tuesday, March 3rd, from 8:00 am to 4:00 pm. Set-up may begin at 6:30 a.m.

The deadline for applications is **January 30, 2026**. Please keep in mind that space is limited, and applications received after this date may not be accommodated or included in our Conference Program.



Advertising Opportunities

Place your company front and center in our full-color conference program distributed to every conference attendee.

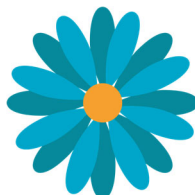
Benefits	Investment
Advertisement in Conference Program	\$500 (Full page) 8" x 10" \$300 (Half page) 8" x 5" \$200 (Quarter page) 4" x 5"

Full-color camera-ready artwork (no bleeds) must be emailed to Corrina@mgr-events.com no later than February 6, 2026. Please complete the agreement on the next page to secure your ad space.

Sign me up!

To reserve your sponsorship, exhibit booth, and/or advertisement, please complete the Agreement on the next page. Once we receive your agreement, you will receive a confirmation letter, an invoice, and additional information based on your participation level.

Questions? Contact Corrina Smith Corrina@mgr-events.com or 505-250-2906.



Spring into Summer Conference

Sponsor/Exhibitor/Advertiser Agreement Form

This agreement, when countersigned by the sponsoring/exhibiting/advertising organization and the NMOST representative, shall become a binding contract in accordance with its terms and conditions. This agreement must be signed and submitted to NMOST by January 30, 2026. Upon assignment of sponsorship, exhibit, and/or advertisement, one copy will be returned with an invoice describing payment terms and balance due. Also required is the sponsoring company's official logo for sponsorship recognition.



Please Print or Type

Sponsor/Exhibitor/Advertiser Information

Official Company Contact: _____

Company: _____

Mailing Address: _____

City/State/Zip: _____

Telephone: _____ Email: _____

The undersigned applicant hereby requests the following opportunity:

- ☐ Investor: \$ _____
- ☐ Partner: \$ _____
- ☐ Exhibitor: \$ _____
- ☐ Advertiser: \$ _____



This agreement shall not be binding unless it is signed by an authorized representative of the applicant's company and is accepted by NMOST.

***Official Company Representative**

Signature: _____ Print Name: _____

Title: _____ Date: _____

**** Official NMOST Representative**

Signature: _____ Print Name: _____

Title: _____ Date: _____

Please submit this application to Corrina@mgr-events.com or fax it to 505-890-0703. If you prefer to mail your application, mail it to Mgr & Associates (NMOST), PO Box 67585, Albuquerque, NM 87193.

Sponsorship, exhibit, or ad space is not confirmed until NMOST receives the signed agreement and fees. All opportunities are allocated on a strictly 'first-come, first-served' basis. Thank you!

Spring into Summer Conference

Sponsor/Exhibitor/Advertiser

Terms & Conditions



1. Definitions

'Organizers' means NM Out-of-School Time Network (NMOST) or their designated representatives. 'Sponsor' and 'Exhibitor' include any person, firm, company, corporation, institution, association, or committee to whom space is allocated. 'Venue' refers to the location where the conference is being held.

2. Applications

Applications for sponsorship, exhibition, or advertising space at the conference should be made on the official Agreement Form. All opportunities are allocated on a strictly 'first-come, first-served' basis.

3. Payments

An invoice will be issued once the signed Agreement form is received, and payment must be made within 15 days of receipt. Unpaid invoices will result in the cancellation of the sponsor or exhibitor's participation.

4. Cancellations

Exhibitors and sponsors wishing to cancel their participation must do so in writing to NMOST. Receipt of such cancellation will be confirmed in writing. NMOST incurs many costs before the conference, including marketing, promotion, and administrative expenses. Therefore, the following cancellation fees will apply: a) 25% of the total cost if canceled up to 16 weeks before the event; b) 50% of the total cost if canceled between 16 and 8 weeks before the event; c) the full cost of the exhibit booth or sponsorship is due for cancellations within 8 weeks of the event.

5. Prohibition of transfer

Sponsors may not assign, share, or grant licenses for any part of the Sponsorship. Additionally, cards, advertisements, or printed materials from firms that are not official Sponsors cannot be displayed or distributed in any part of the Conference.

6. Staff Registration

Staff sponsors and exhibitors who want to attend the conference sessions must register as full conference attendees unless they have made a specific prior arrangement with the organizers.

7. Site Plan Amendment

Every effort is made to preserve the published layout of the conference area and exhibit tables. If it becomes necessary to revise the layout for any reason, the Organizer reserves the right to relocate an Exhibitor to an alternative suitable site. Exhibitors are not allowed to move tables because NMOST requires Fire Marshal approval for the arrangement.

8. Tabletop Exhibits

Standard exhibit tables are 6' long with linen. Included with the space is a table and two chairs. Electrical access and AV equipment may be ordered at an additional cost to the Exhibitor. Exhibitors must abide by the set-up and breakdown times on Tuesday, March 3, at the Embassy Suites Hotel Conference Center.

Set Up: 6:00 am – 7:30 am

Breakdown: 3:30 pm – 4:00 pm

Exhibit tables must be staffed throughout all refreshment breaks. Under no circumstances should an exhibit be dismantled before 3:30 pm.

9. Liabilities

While the Organizers shall endeavor to protect property at the Conference, it must be understood that the management of the Venue, the Organizers, and any Official Contractor cannot accept liability for loss or damage sustained, occasioned by any cause whatsoever. Exhibitors and Sponsors agree to indemnify and hold NMOST and its contractors harmless against all loss, liability, damage, costs, expense, claims, proceedings, and actions arising out of any negligent act or omission of Exhibitor or Exhibitor's Employees, including any breach of these terms and conditions by Exhibitor or Exhibitor's Employees. NMOST's maximum liability shall not exceed the amount paid by the Exhibitor or Sponsor relating to the Contract.

10. Insurance

Exhibitors and sponsors are responsible for arranging appropriate insurance cover regarding their attendance at the conference, including prevention, postponement, or abandonment. NMOST or its Contractors cannot be held liable for any loss, liability, or damage to personal property.

11. Fire & Safety

Exhibitors and Sponsors must comply with any reasonable instructions given by any authority regarding fire precautions and safety. All decorations, displays, and exhibits, together with incidental fittings, must conform fully to the regulations and requirements of local authorities, and must be non-flammable or treated for fire prevention by an approved method.

12. Alterations & Disclaimer

NMOST reserves the right to modify the conference program, venue, and schedule at any time. If the conference is canceled by NMOST, a full refund will be provided. Liability will be limited to the amount paid by the sponsor or exhibitor. Although the organizers will try to ensure a high level of attendance, they cannot guarantee specific numbers, and no discounts or refunds will be given if attendance falls short of expectations.

13. Cancellation of the Conference

In the event of it being found necessary for whatever reason that the Conference shall be postponed, abandoned or altered in any way in whole or in part, or if the Organizers find it essential to change the dates of the Conference, the Organizers shall not be liable for any expenditure, damage or loss incurred by the Sponsor. In the event of cancellation, the Sponsor will be refunded any monies paid. If, by re-arrangement or postponement of the Event period, or any other reasonable manner, the Event can take place, the contract between the Organizers and the Sponsors shall remain in force.

14. Force Majeure

In case the premises of the Embassy Suites Hotel and surrounding area therein shall be destroyed or damaged, or if the conference fails to take place as scheduled or is interrupted and/or discontinued, or access to the premises is prevented or interfered with because of any strike, lockout, injunction, act of God, emergency declared by any government agency, or for any other reason, this contract may be terminated by NMOST. In the event of such termination, the Exhibitor and Sponsor waive all damages and claims for damages and agree that NMOST's sole liability shall be to return to each exhibitor or sponsor payments, less a pro rata share of all costs and expenses incurred and committed by NMOST.

15. Information and Copyright

Information provided by the Organizers regarding the conference is accurate to the best of their knowledge and belief but does not constitute any warranty or guarantee. Any inaccuracies, errors, or omissions to such information shall not give the Sponsor or Exhibitor the right to cancel their contract. All information and data related to the event is the copyright of NMOST and its contractors and may not be shared with any third party for any purpose. Lists and details about participants may only be used in connection with the Sponsor's presence at the event.

16. Websites & Links

The conference and related NMOST websites may link to other sites and networking tools for user convenience. Their owners manage the content on these external sites, and NMOST accepts no responsibility for them; similarly, NMOST is not responsible for the content of any website linking to this site.

Questions? Contact Corrina Smith Corrina@mgr-events.com or 505-250-2906.